

Application for Employment



Name: _____ Date of Birth: _____

Last First Middle

Social Security #: _____ Preferred Name: _____ T-Shirt Size _____

Address: _____

Street City State Zip Code

Preferred # To Be Contacted At: (_____) _____ Alternative # (_____) _____

Email Address _____

Are you 18 years of age or older? Yes No

If hired, can you provide written evidence that you are authorized to work in the U.S.? Yes No

Education

Name/Location	Course Work	Years Completed	Degree/Diploma
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Elementary	_____	_____	_____
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High School	_____	_____	_____
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College	_____	_____	_____
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Other	_____	_____	_____
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Employment Experience

If employed, may we contact your last employer? Yes No

1.) Name of Present/Past Employer: _____

Address: _____

Dates: _____ to _____ Rate of Pay: _____ Reason for Leaving: _____

Supervisor's Name: _____ Phone Number: _____

2.) Name of Present/Past Employer: _____

Address: _____

Dates: _____ to _____ Rate of Pay: _____ Reason for Leaving: _____

Supervisor's Name: _____ Phone Number: _____

3.) Name of Present/Past Employer: _____

Address: _____

Dates: _____ to _____ Rate of Pay: _____ Reason for Leaving: _____

Supervisor's Name: _____ Phone Number: _____

Availability:

Monday	Tuesday	Wednesday	Thursday	Friday

Areas of Interest: _____

Is there any information we need about your name or use of another name (maiden name) for us to able to check your work record? Yes No

If yes, please specify: _____

Have you ever worked at Boys & Girls Club of Southeastern CT? Yes No

If yes, when and which site? _____

Reason for departure: _____

Have you ever worked at any other Boys & Girls Club's? Yes No

If yes, when and where? _____

Reason for departure: _____

How were you referred to our organization? _____

Do you have any relatives who are employed by this organization? Yes No

If yes, who and where? _____

Please list any additional information that relates to your ability to perform the job for which you have applied (licenses, professional membership, certifications, hobbies, etc.)

Applicant's Statement

I understand that the employer follows an "employment at will" policy, in that I or the employer may terminate my employment at any time, for any reason consistent with applicable state and federal law. This "employment at will" policy cannot be changed verbally or in writing, unless the change is specifically authorized in writing by the chief professional officer of the organization. I understand that this application is not a contract of employment. I understand that federal law prohibits the employment of illegal aliens; all persons must submit satisfactory proof of employment authorized and identity. Failure to submit such proof will result in denial of employment.

I understand the Boys & Girls Club of Southeastern CT requires candidates that are for hire submit criminal checks and may also require a substance abuse test. Under satisfactory results shall be sufficient cause for dismissal or refusal of employment.

I hereby authorize the Boys & Girls Club of Southeastern CT to make thorough investigation of my past employment and activities and release all liability for any damage in providing this information. I understand that employment should be conditional upon satisfactory results of this information, and that any false, misleading or incomplete statement, omission of material facts made by me on this application and any other document submitted with this application (resume, reference check, criminal background, and any other supporting information) shall be sufficient cause for dismissal or refusal of employment. A copy of this statement shall be regarded as a signed original of my agreement to release to all parties from any liability in granting and furnishing such information to the Boys & Girls Club of Southeastern CT.

I understand this application will be active for a period of 60 days: after that time, if I wish to be considered for employment, I must submit a new application.

Signature of Applicant: _____ Date: _____

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